Updating an existing catalog in Ariba Network after subscription has been created

From Ariba Network log In: Type Username and Password

Ariba Network L Username: Password: Log In Forgot Username?	Login Home Help Join Ariba Network ! Register your company on Ariba Network , the leading supplier network with over \$100 billion USD in annual business across industries, products, and services. Register as a New Supplier >>
1- From the Ariba home page, click the Catalogs tab on the menu bar.	ARIBA NETWORK Test Mode Home Inbox Outbox Administration Reports
2- Under Catalogs Select the same subscription already created	Home Inbox Outbox Catalogs Reports Catalogs Manage catalogs for your customers using the catalog dashboard. Catalog files must be on the catalog dashboard. Catalog files must be on the catalogs Catalogs Catalogs Customer Name Catalog Name Version File Name Image Catalogs Image Catalog Name Version File Nam
3- Click View/Edit	View/Edit Test Delete -
4- Type Brief Description	Description: Enter a brief description or leave it without any description. NOTE: The maximum number of characters allowed is 1000, including spaces
5- Click on Next	Next Exit
6- Click on Upload Catalog File	Edit a Catalog Uprevious Create New Version Upload Catalog File Download Catalog File Update Header Data Exit 1 Details View and edit the contents of a catalog. Add or remove items from a catalog. To replace the existing catalog file, click Upload Catalog File. This catalog is published and \$ * 2 Content Content Items * * 3 Subscriptions Supplier ID Supplier Part ID Manufacturer Part ID Item Description SPSC Code Unit Price Unit of Measure Lead Time Manufacturer
7- To upload the new file Click on Browse when the file is selected Click on Validate and publish.	Edit a Catalog Previous Ext Choose the catalog file for upload. Catalog files must be CIF, cXML, or Excel files (.cif, .xml, .xls or .zip).To download the Excel catalog template, click Help at the top of the page. Determine Downse I After you click Validate and Publish, do not use your Web browser until your catalog is finished uploading. Large catalogs can take several minutes to upload. Validate and Publish

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8- The update is currently Validating. Click on any tab other than Catalogs, then Click back in Catalogs to	Home Inbox Outbox Catalogs Catalogs Manage catalogs for your customers using the catalog dashboard. Catalog files must be CIF, cXML, or Excel files (.cif, .xml, .xls or .zip). Some customers might have							
see if the update has been Published or has any errors	Catalogs Customer Name Catalog Name Version File Name Type Size Visibility Created 4 Status							
	Cummins Inc TEST 009 8 Dummy.xls C27 Private 5 Aug 2014 Validating							
	Home Inbox Outbox Catalogs Reports							

outurogo

Manage catalogs for your customers using the catalog dashboard. Catalog files must be CIF, cXML, or Excel files (.cif, .xml, .xls or .zip). Some customers might have de

9- The update is going to be visible to us only if the status is **Published**

Catalogs										
	Customer Name	Catalog Name	Version	File Name	Туре	Size	Visibility	Created By	Date Created 4	Status
0 🖻	Cummins Inc TEST	TEST 000	8	Dummy,xls	CIF3.0	335 KD	Private	Dianna Williams	5 Aug 2014	Published