CIF Catalog Creation

Detailed CIF Catalog creation instructions.

Header Information

Within the header information <u>only</u> modify the following:

CURRENCY – Currency must match the currency within the file
ITEMCOUNT – Total number of line items being loaded
SUPPLIERID_DOMAIN – Must be the network_ID or DUNS#
COMMENTS – Optional to provide summary of catalog

	A	B	C	D	E	F	G
1	CIF_I_V3.0						
2	LOADMODE: F						
3	SUPPLIERID_DOMAIN: buyersystemid						
4	COMMENTS: Generated on Thu Mar 31 05:17:36 PDT 2022						
5	UNUOM: TRUE						
6	CURRENCY: USD						
7	CHARSET: UTF-8						
8	FIELDNAM	Supplier I	Manufact	Item Desc	SPSC Cod	Unit Price	Unit of M
9	DATA						
10	421930	99CABMO	99CABMO	Mount Surface Fire E		15.9	EA
11	421930	99CONDU	99CONDU	Carbon Dioxide Conc		2	EA

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Required Fields

Supplier ID

- o Description Your Ariba Network ID

- o Maximum length 255 characters

FIELDNAMES: Supplier ID	Sup
DATA	
AN09067477712	
AN09067477712	
AN09067477712	
AN09067477712	
AN09067477712	
ENDOFDATA	

Supplier Part ID

- o Description must be a unique identifier for the product/service. This should also be the same number reflected in your invoice to assist with timely matching and payment.

- o Never use the following characters ( ) * ? This can cause validation errors when loading your catalog file

- o Maximum length 25 characters

Supplier Part ID
2772882
2772967
2772276
2772981
2772985

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Item Description

- o   Product name and description, detailed and specific
- o   Description must include name, type, material, size, color, model, shape etc
- o   No capital letters, symbols, abbreviations or special characters
- o   Every description must be unique
- o   Cummins part number required – add into the description
- o   Data Type – String
- o   Maximum – 2000 characters
- o   Duplications are NOT allowed in any form

Item Description
4-Line System Phone with Headset and Caller ID
Excel 97 for Dummies Quick Reference Book
Blue Ballpoint Pens, Disposable
Manilla Folders, Tabbed 3 Position
Stapler, Swingline 405, Black

SPSC Code

- o   Also known as UNSPSC code – Universal Standard Products and Services Classification. This number is used to categorise your items in Ariba Cloud, if assistance is required speak to the Cummins Sourcing Manager.

Unit Price

- o   This is the Cummins specific negotiated price for a product, the price is limited to 3 decimal places to the right. It cannot include symbols or commas.
- o   Data Type : Double Integer

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Unit of Measure

- Designed to capture the marketed units by which an item will be delivered when purchased. This must be the ISO compliant code. Cummins use UN/CEFACT UOMs which are stored on Cummins public site supplier.cummins.com > Standards and Processes > Supplier Catalogs > Indirect

- Data Type - Integer

- Maximum length 40 characters

Unit of Measure	Lead Time
EA	1
EA	1
DZN	1
GRO	1
EA	1

Lead time

- Number of days estimated for delivery. Calendar days from the suppliers receipt of the order to the delivery of the goods or services to the buyer. If you do not have established lead times for your products – use 10.

- Data Type – Integer

- Maximum Length 40 characters

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Language

- o Should match the language of the item descriptions. If item descriptions are translated in more than one language (e.g., Chinese and English), language indicated should be the primary language of the buyers (most likely the local language). Language should be in all capital letters.

Language	Country
en_AU	Australia
en_BE	Belgium
en_BR	Brazil
en_CA	Canada
en_CN	China
en_DE	Germany
en_FR	France
en_IN	India
en_IT	Italy

JP	Japan
KR	Korea
MX	Mexico
NG	Nigeria
RO	Romania
SG	Singapore
TR	Turkey
UK	United Kingdom
US	United States
ZA	South Africa

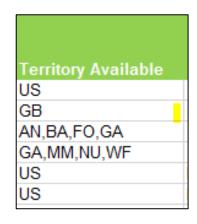| Language	Currency	
en_US	USD	
en_US	USD	
en_US	USD	
en_US	USD	
en_US	USD	

Currency

- o Should represent the currency the buyer and supplier will be transacting in. Currency does not necessarily have to match the local currency. Currency should be in all capital letters.

Territory

- o This is a required field in order to ensure that catalog is loaded for the correct region.

Code	Country
AU	Australia
BE	Belgium
BR	Brazil
CA	Canada
CN	China
DE	Germany
FR	France
IN	India
IT	Italy

en_JP	Japan
en_KR	Korea
en_MX	Mexico
en_NG	Nigeria
en_RO	Romania
en_SG	Singapore
en_TR	Turkey
en_UK	United Kingdom
en_US	United States
en_ZA	South Africa

Territory Available
US
GB
AN,BA,FO,GA
GA,MM,NU,WF
US
US

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Optional Fields

Manufacturer Part ID

- o   If available

Manufacturer Name

- o The name of the Original Equipment Manufacturer or your company that provides the item
- o Data Type: String
- o Maximum length 80 characters

Supplier URL

- o   The Cummins system can display product images if you provide a URL for them. We cannot store image files within our system. Provide the static and direct URL for the item within this field.
- o   **Note**: Item images are not mandatory but when added provide better visibility to Cummins users.
- o   Data Type: String
- o   Maximum length 240 characters

Manufacturer URL

- o   **I**f available

Market Price

- o   Not required

Supplier Part Auxiliary ID

- o   Not required

Short Name

- o   Not required

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Expiration Date

- o   This is an optional field. Be aware that the items will not be visible to the users after the expiration date. To prevent this, be sure to update the expiration date before it expires.

Effective Date

- o   This is an optional field. Date should reflect the date the price was effective, and therefore should only change if the price has changed.

Parametric Data

- o   Not Required

Parametric Name

- o   Not Required

Loading File in ASN

Save your file using the .xls extension and load it into the Ariba Network.

If you have a large file, you can convert it to a CIF before loading to allow for more data (QRG titled "Converting a file to CIF format")

When loading the catalog always use the standard catalog name convention each time.

Standard name is Supplier Name, Underscore, Country Code

- ❑   Example: ABC PUNCHOUT_US

- ❑   Example: ABC Supplier_US

- ❑   Example: Test Company_UK

- ❑   **For assistance contact aribacataloghelp.cummins.com**